

Park Academy
200 Dorset Road
London SW19 3EF
Tel: 020 8542 3365

Email: office@park-academy.org
Website: www.park-academy.org
Twitter: @ParkAcad

Headteacher: Mrs Atkinson

Dear Parents/Carers,

I hope you are all well and have enjoyed your summer break.
We are very excited about welcoming the children back to school on Monday and hearing about their summer adventures.

Start and finish times

Please can I remind parents/carers about the slight change to the end of the school day. We will no longer have a staggered end to the day. **All children will finish at 3.15pm.**

Drop off and collection points

	Start	Drop off	Finish	Collection
Reception	8.30am – 8.45am	Reception door	3.15pm	Reception door
Year 1	8.30am – 8.45am	Year 1 door	3.15pm	Year 1 door
Year 2	8.30am – 8.45am	KS1 or KS2 playground door	3.15pm	KS2 playground
Year 3	8.30am – 8.45am	KS1 or KS2 playground door	3.15pm	KS2 playground
Year 4	8.30am – 8.45am	KS1 or KS2 playground door	3.15pm	KS1 playground
Year 5	8.30am – 8.45am	KS1 or KS2 playground door	3.15pm	KS1 playground
Year 6	8.30am – 8.45am	KS1 or KS2 playground door	3.15pm	KS1 playground

All children are dropped at the school gates in the morning where they can walk to their classrooms independently. The children can enter through the KS1 (front) playground or KS2 (back) playground at morning drop off. Reception and Year 1 children can enter straight through their classroom doors. Please note that the children are expected to be in their classroom for the register by 8.45am. Members of staff will be on the gates and around school to support the children with this.

Children from Reception and Year 1 will be collected at 3.15pm from their classroom door. Year 2 and Year 3 children will need to be collected from the KS2 playground (back of the school) at 3.15pm. The children will be lined up at the back of the playground near the climbing frame and will be dismissed to you by their adult. The children in Years 4, 5, and 6 will need to be collected from the KS1 playground (front of the school).

School Uniform

The children should return to school in **full school uniform**. Please see the uniform policy on the website for further guidance. PE lessons, led by our PE coach, Mr Appleton, will start the week beginning 5th September. Please see below for the days that your child will be having PE. The children will need to bring their full PE kit to school on their allocated day. Please ensure the PE kit is named.

Year group	PE day
Reception	Tuesday
Year 1	Monday
Year 2	Monday
Year 3	Friday
Year 4	Thursday
Year 5	Wednesday
Year 6	Tuesday

Year 6 to 7 transition

We will be sending more information on how to apply for secondary school places early in September, with a transition meeting planned for Tuesday 20th September at 5pm. Support will be given to complete forms and members of staff will be available to answer any questions. Please look out for open evenings for the local secondary schools and try and visit as many schools as you can before applying.

Curriculum

Curriculum meetings have been planned throughout the year giving you an opportunity to hear about what we teach at Park Academy and to see the learning in action in the classrooms. We do hope you can join us.

Reporting absence/attendance

If your child is unwell and unable to attend school, please call the academy office on the first day of absence and everyday thereafter. It is really important that your child arrives for school on time and is collected on time at the end of the day. If you are running late, please contact the academy office to speak to a member of the team.

Stay and Play

Stay and Play will continue to run from 3.15pm – 6pm every day. Please book the sessions you require for your child a minimum of 24 hours in advance via parentpay.

We are very excited to welcome the children back to school on Monday 5th September and are looking forward to the term ahead. Please find attached a list of key dates for the year.

Kind regards,

Mrs Atkinson